

PTI CERTIFICATION WORKSHOPS

COVID-19 IN-PERSON EVENT RESPONSE PLAN – SCHEDULED WORKSHOP

PTI Certification Workshops provide the construction industry with workforce training needed for safe and durable installation and effective inspection of posttensioning systems. Given restrictions on safe gathering of large groups of people, these workshops will only be conducted only when local, state, and federal governmental regulations and guidelines permit these types of gatherings. To minimize the chance of transmission of the COVID-19 virus, PTI has implemented the following requirements:

- All attendees must acknowledge these requirements by providing their name, signing, and dating this form and provide this form to the onsite PTI representative on the first day of attendance at the workshop.
- All attendees must release PTI of liability by providing their name, signing, and dating a separate Release of Liability form and provide this Release of Liability form to the onsite PTI representative on the first day of attendance at the workshop
- All attendees must complete, sign and date a COVID-19 Health Declaration DAILY while participating in a PTI Certification Workshop. If attending on multiple days, the COVID-19 Health Declaration MUST BE COMPLETED DAILY.
- All times, all attendees, instructors, and onsite PTI representatives must wear a mask, and maintain 6 feet distance from others; the instructor is excluded from the mask wearing requirement while instructing.
- Any medically based exclusions to the mask wearing requirement, must be supported by verifiable medical note or certification from a practicing medical professional.
- Each day, at check-in, attendees' must maintain 6 feet distance in the check in line, provide picture identification, and have their temperature checked by the onsite PTI representative. If and attendee has a temperature of more than 100.4°F/38°C, they will not be permitted to participate on that day. Contact PTI for alternative arrangements.
- Attendees are responsible for their own PPE (mask, gloves, etc.) and are required to use it, as outlined in this plan.
- All classroom materials will be distributed ahead of people arriving by instructor wearing gloves.
- In the classroom, the first row of tables must be at least 15 feet away from the projection screen or TV monitor.
- All Attendees must be seated no closer than 6 feet apart: one person per 6 feet table.
- Spaces between rows must be at a distance ensuring attendees are at least 6 feet behind each other.
- The instructor will include more frequent and longer breaks in the morning and in the afternoon to accommodate more distributed use of facilities without crowding.
- Questions during class are encouraged, however, they must be asked from the attendees' seats.
- All exam materials will be distributed by instructor wearing gloves during a break before the exam while all attendees will have to vacate the room.
- When finished with the exam, attendees will bring the exam booklets, answer sheets, and other forms to a designated front desk, put all items in the appropriate stack, and leave the room. Detailed instructions will be displayed before and during the exam to ensure attendees fill out all forms completely.
- Boxed lunches need to be provided instead of any type of buffet, preventing attendees' self- service.
- Attendees will have to queue at least 6 feet apart to get their lunches.
- Any attendees found to be not complying with any of the above requirements may be asked to leave the workshop location and a refund will not be provided.

PARTICIPANT ACKNOWLEDGEMENT

Signature: _____ Print Name: _____ Date: _____