



## AGENDA

### **CRT-60: Unbonded PT Repair, Rehabilitation & Strengthening Certification Committee**

Monday April 19, 2021

4:00 p.m. - 6:00 p.m.

#### **Voting Members Present (x of 10)**

James Donnelly, Chair  
Wiss Janney Elstner Associates,  
Inc.

Scott Greenhaus  
Structural Group Inc.

John R Mancuso  
SKA Engineers

Amy Dowell, NV  
Post-Tensioning Institute

Liao Haixue  
Vector Corrosion Technologies

Daniel Moser  
Walker Consultants

Fabrice Brugere  
PTTech, LLC

Thomas Helm  
Nova Geotechnical and Inspection  
Services

Tracy Naso  
Wiss, Janney, Elstner Associates,  
Inc.

Garth Fallis  
Vector Corrosion Technologies

Gabriel A Jimenez  
Walter P Moore

#### **Associate Members Present**

Jason Haislip  
CCL USA Inc

Shannon Meeks  
Parsons

Daniel Rosa  
Vector Corrosion Technologies

Graham Mazza  
Vector Corrosion Technologies

#### **Visitors**

**ACTION ITEMS FROM LAST / THIS MEETING**

| Item # | Subject | Action | Responsible | Deadline / Completed |
|--------|---------|--------|-------------|----------------------|
|        |         |        |             |                      |
|        |         |        |             |                      |

| Agenda Item                                                                                                                  | Expected Outcome / Actions Taken                                                                               |
|------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|
| <b>A. General</b><br>A.1 Call to Order<br>A.2 Introductions<br>A.3 Committee Roster / Changes<br>A.4 PTI Antitrust Policy    | A.3 Jason Haislip has been added to the roster since the last meeting – welcome!                               |
| <b>B. Agenda &amp; Minutes</b><br>B.1 Approval of Agenda<br>B.2 Approval of Minutes from 10/3/2019 (Meeting ballot required) | B.2<br>Vote on Minutes from 10/3/2019 approval<br>Motion / Second: Name / Name<br><b>Result: X-X-X (Y-N-A)</b> |
| <b>C. Actions Taken Between Meetings</b><br>C.1 Letter Ballots (none)<br>C.2 Web Meetings (none)                             |                                                                                                                |
| <b>1. Action Item 1: (Case Studies)</b><br>1.1. Ballot remaining case studies                                                | 1.1 re-format according to new outline                                                                         |
| <b>2. Action Item 2: (Outline of re-formatted modules)</b><br>2.1 Review                                                     | 2.1 Review outline in meeting and ballot after meeting.                                                        |
| <b>D. New Business</b><br>D.1 Review video needs based on new outline                                                        |                                                                                                                |
| <b>E. Next Meeting</b><br>PTI Committee Days<br>October 5-8, 2021 –                                                          |                                                                                                                |

| Agenda Item                                                                                     | Expected Outcome /<br>Actions Taken |
|-------------------------------------------------------------------------------------------------|-------------------------------------|
| Hyatt Regency Coconut<br>Point Resort & Spa<br>Bonita Springs, Florida,<br><i>Web Meetings:</i> |                                     |
| <b>F. <u>Adjourn</u></b>                                                                        |                                     |

**AGENDA / MEETING EXHIBITS**

| Exhibit #    | Subject                                                   |
|--------------|-----------------------------------------------------------|
| Roster / A.4 | Sign-In Sheet / PTI Anti-Trust Policy on table at meeting |
| B.2          | Minutes from 10/3/2019                                    |
|              |                                                           |

At a meeting on October 8, 1980, the Board of Directors first discussed the Institute's status and policies regarding compliance with antitrust laws. After review of both the internal and external compliance procedures, the following resolution was approved:

*"The staff, officers, directors and members of the Post-Tensioning Institute are reminded that they are required to comply with the spirit and specific requirements of the antitrust laws on all activities within the scope of, and related to, the official functions of PTI. Further, this restated position, along with appropriate explanatory material, should be placed in all meeting folders/books periodically, beginning with the 8th of October meeting of PTI."*

On July 24, 2012 and again on October 7, 2015, the Executive Committee authorized Legal Counsel to review and update this Policy Statement in the perspective of the Department of Justice Business Review Letter of July 30, 1997 and current case law. As a continuing guide for your participation in PTI's meetings, please review and continue to adhere to the following "Legal Limitation on Discussions at PTI Meetings."

### **LEGAL LIMITATION ON DISCUSSIONS AT PTI MEETINGS AND EVENTS**

A free exchange of ideas on matters of mutual interest to the members is necessary for the success of all meetings. Indeed, such an exchange of views is essential to the successful operation of every trade association and the law specifically allows legitimate exchange of views pertaining to, e.g., quality control, safety, building design and construction integrity, etc.

It is not the purpose of this memorandum to discourage the exploration in depth of any matters of legitimate concern to meeting participants. Nevertheless, to ignore certain antitrust ground rules, either through ignorance or otherwise, is to create a civil and criminal hazard businessmen simply cannot afford.

It is for these reasons that PTI provides you with a reminder that certain areas of formal and informal communication between competitors or between manufacturers and their suppliers and customers must be avoided, as posing potential antitrust problems.

The Sherman Antitrust Act, the Clayton Act, the Federal Trade Commission Act, and the Robinson-Patman Act comprise the basic federal antitrust laws, which set forth the broad areas of conduct considered illegal as restraints of trade. In general, agreements or understandings between competitors that operate as an impediment to free and open competition are forbidden. Federal antitrust prohibitions forbid any "agreement or understanding...to substantially lessen competition or tend to create a monopoly in any line of commerce." An important point to keep in mind is that communications and discussions between competitors or between sellers and customers, about matters which may be considered anti-competitive, often comprise the evidence from which courts infer antitrust violations. ***It is the policy of the Post-Tensioning Institute that such agreements, understandings or communications shall not be tolerated at any formal or informal meetings or social events of the Institute.***

The general prohibitions contained in the federal antitrust laws, have been particularized in the form of a series of consent decrees, originally entered against a number of member companies of various trade associations and the associations themselves. It is important to note that these laws not only apply to PTI members, but also to PTI itself. Often trade associations have been and are presently co-defendants in cases brought by the Justice Department and the Federal Trade Commission ("FTC"). Recently, the FTC has stated: *"Because trade associations are by their nature collaborations among competitors, the Commission and courts have long been concerned with anti-competitive restraints imposed by such organizations under the guise of codes of conduct. Competing for customers, cutting prices, and recruiting employees are hallmarks of vigorous competition. Agreements among competitors not to engage in these activities injure consumers by increasing prices and reducing quality and choice."* Similar "codes" or policies and requirements that encourage directly or indirectly members' unlawful activity are strictly forbidden by PTI in the course of its business with its members.

## **SPECIFIC EXAMPLES OF ACTIVITIES AND PRACTICES PROHIBITED**

### **AT ALL PTI MEETINGS AND EVENTS:**

Included in activities and practices which are forbidden, and are contrary to the policy of the Institute, both under the general antitrust laws and the consent decrees, subject to the said Business Review Letter, are the following:

- Agreeing to allocate markets, customers or suppliers among competitors, classify certain customers or suppliers being entitled to preferential treatment by manufacturers, and establish geographic trading areas.
- Participating in any plan designed to induce any manufacturer or distributor to sell or refrain from selling, or discriminate in favor of, or against any particular customer or class of customers.
- Agreeing in any manner to fix or otherwise establish bids, prices (including price increases, decreases, standardization or stabilization), profits, costs, contract terms affecting price (such as discounts and credit terms), etc. because, e.g. prices were too low, with the exception of certain resale pricing agreements between manufacturers and retailers or distributors.
- Agreeing in any manner to limit or restrict the quality of products to be produced (e.g., restrictions on selling coated strand to certain customers).
- Participating in any plan which has the effect of discriminating against, or excluding competitors, suppliers or customers.

These examples are provided to guide you in your discussions during formal and informal PTI meetings and social events. If the occasion arises, more specific advice will be provided by legal counsel, who is required by Article IV, Section 7 of the PTI By-Laws to be present at all meetings of the Board of Directors and the Executive Committee.

## AGENDA

### **CRT-60: Unbonded PT Repair, Rehabilitation & Strengthening Certification Ad Hoc Committee Committee**

Thursday, October 22, 2020, 12:00 p.m. - 2:00 p.m. EDT  
Virtual Convention

#### **Voting Members Present (0 of 10, Quorum = 4)**

James Donnelly  
Wiss Janney Elstner Associates, Inc.

Miroslav Vejvoda; NV  
Post-Tensioning Institute Representative

Fabrice Brugere  
Commercial Metals Company

Garth Fallis  
Vector Corrosion Technologies

Scott Greenhaus  
Structural Group Inc.

Thomas Helm

Nova Geotechnical and Inspection Services

Gabriel A Jimenez  
Walter P Moore

Liao Haixue  
Vector Corrosion Technologies

John R Mancuso  
SKA Engineers

Daniel Moser  
Walker Restoration Consultants

Tracy Naso  
Wiss, Janney, Elstner Associates, Inc.

#### **Associate Members**

Graham Mazza  
Vector Corrosion Technologies

Shannon Meeks  
Parsons

Daniel Rosa  
Vector Corrosion Technologies

#### **Visitors**

**ACTION ITEMS FROM LAST / THIS MEETING**

| Item # | Subject | Action | Responsible | Deadline / Completed |
|--------|---------|--------|-------------|----------------------|
|        |         |        |             |                      |
|        |         |        |             |                      |

| Agenda Item                                                                                                                                                                                                                                                                 | Expected Outcome / Actions Taken                                                                                                                                                                                                                                                                                                       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>A. General</b><br>A.1 Call to Order<br><br>A.2 Introductions<br><br>A.3 Committee Roster / Changes<br><br>A.4 PTI Antitrust Policy ( <b>Exhibit A.4</b> )                                                                                                                | A.1 Meeting called to order at 12:00 pm.<br><br>A.2 All are asked to introduce themselves.<br><br>A.3 The official committee roster is on the PTI website. All are asked to check their contact information and notify staff if anything has changed.<br><br>A.4 All are asked to review the PTI Antitrust Policy and to adhere to it. |
| <b>B. Agenda &amp; Minutes</b><br>B.1 Approval of Agenda<br><br>B.2 Approval of Minutes from 10/3/19 ( <b>Exhibit B.2</b> )                                                                                                                                                 | B.1 Any changes to the agenda?<br><br>B.2 Vote on approval of Minutes from 10/3/2019:<br><b>Motion / Second; Name / Name</b><br><b>Results: 0-0-0 (Y-N-A)</b>                                                                                                                                                                          |
| <b>C. Actions Taken Between Meetings</b><br>C.1 Letter Ballots<br><br>C.1.1 Case studies 1, 2, 7, 9; ballot end 11/12/19<br><br>C.1.2 Program title, minimum exam score; ballot end 1/3/20<br><br>C.1.3 L1&2U-R One day webinar; ballot end 7/16/20<br><br>C.2 Web Meetings | C.1.1 Review ballot results<br><br>C.1.2 Review ballot results<br><br>C.1.3 Review ballot results<br><br>C.2 None                                                                                                                                                                                                                      |

| Agenda Item                                                                                                                                                                                                                                   | Expected Outcome / Actions Taken                                                                                          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|
| <b><u>1. Action Item 1: (Repair Certification – General)</u></b><br>1.1 Workshops                                                                                                                                                             | 1.1 Review workshop feedback                                                                                              |
| <b><u>2. Action Item 2: (Repair Certification – Manual)</u></b><br>2.1 Current Manual<br>2.2 Balloting                                                                                                                                        | 2.1 Any updates to the Manual?                                                                                            |
| <b><u>3. Action Item 3: (Repair Certification – Case Studies)</u></b><br>3.1 Description, template format<br>3.2 Update of some of them<br>3.3 Part of Manual or separate<br>3.4 PP augmentation with more pictures<br>3.5 PTI <i>JOURNAL</i> | 3.1 Next steps in updates and balloting.                                                                                  |
| <b><u>4. Action Item 4: (Repair Certification – Video Clips)</u></b><br>4.1 Visuals essential<br>4.2 Staging and videoing<br>4.3 What procedures?                                                                                             | 4.1 All are asked to contribute with short video clips of field operations that would enhance the workshop presentations. |
| <b><u>5. Action Item 5: ()</u></b><br>5.1                                                                                                                                                                                                     | 5.1                                                                                                                       |
| <b><u>D. New Business</u></b><br>D.1                                                                                                                                                                                                          | D.1 Any new business.                                                                                                     |
| <b><u>E. Next Meeting</u></b><br>E.1 2021 PTI Convention, Indianapolis IN, April 18-21, 21<br><br>E.2 Web Meetings:                                                                                                                           | E.1 The exact day and time will be announced when available.<br><br>E.2 Web meetings will take place as needed.           |
| <b><u>F. Adjourn</u></b>                                                                                                                                                                                                                      | F. Meeting was adjourned at 0:00 pm.                                                                                      |

**AGENDA / MEETING EXHIBITS**



| <b>Exhibit #</b> | <b>Subject</b>                        |
|------------------|---------------------------------------|
| A.2 / A.4        | Sign-In Sheet / PTI Anti-Trust Policy |
| B.2              | Meeting minutes from 10/3/19          |
|                  |                                       |