

AGENDA

PTI TAB Technical Advisory Board

Wednesday, October 4, 2017, 8:00 AM – 12:00 PM
CasaMagna Marriott Cancun Resort, Cancun, Mexico – Maya Salon 4

Voting Members Present (x of 12)

Don Kline, Chair	Kline Engineering & Consulting
James Cagley, Vice Chair	Cagley & Associates
Miroslav Vejvoda, Secretary	PTI Staff, NV
Rashid Ahmed	Walker Parking Consultants
Asit Baxi	Baxi Engineering, Inc.
Jim Beicker	JL Beicker Company
John Crigler	VSL
Carol Hayek	CCL USA
Don Illingworth	Don Illingworth & Assoc., Inc.
Bill Klorman	Klorman Construction
Cary Kopczynski	Cary Kopczynski & Co.
Doug Schlegel	Consultant
Edgar Zuniga	Dywidag Systems International USA

Visitors

SUMMARY OF ACTION ITEMS FROM / FOR LAST MEETING

Item #	Subject	Action	Responsible	Deadline / Completed
1	General	<ul style="list-style-type: none"> • TAB membership rotation: TAB member's appointment dates and participation 	Staff	With TAB Agenda for Cancun
1	General	<ul style="list-style-type: none"> • Generic Agenda for Committees for Cancun to include: <ul style="list-style-type: none"> ○ Committee Annual Reports containing these items: <ul style="list-style-type: none"> ▪ Documents committee is working on ▪ Old documents needing revision ▪ Produce a list of subjects for FAQs and / or TNs that would reflect "PTI position" on different PT issues ▪ Technical Session contributions ▪ Slate of candidates for Chair 	Staff / Chairs	With Agenda for Cancun
2	Chair appointments	Contact Chair candidates in sequence approved by TAB for committees: <ul style="list-style-type: none"> • DC-10: Chair Tony Childress • M-10: Russ Price; need other candidates; • M-50: Chair Bob Sward 	Staff	Asap
3	PT Manual	<ul style="list-style-type: none"> • Prepare plan for TAB review of chapters 	Baxi / Staff	

		<ul style="list-style-type: none"> • Select and assign 3 TAB Primary Reviewers • Select and assign outside reviewers 		
4	FAQ Ballot	<ul style="list-style-type: none"> • DC-70 FAQs: send to staff latest version • TAB Ballot DC-70 FAQs: Ready for TAB ballot after Cancun. 	Baxi / Staff	
5	Educational Items	Committees to include on their agenda; see item 1 for these items identified on the Annual Report.		
6	2018 PTI Convention	Committee Chair Luncheon Agenda to include: <ul style="list-style-type: none"> • Committee Annual Report • Chair rotation process • Educational items and new member engagement 		

Item #	Expected Outcome / Actions Taken
1 – General <ul style="list-style-type: none"> • Introduction • PTI Antitrust Policy • TAB membership rotation 	<p>TAB member rotation: The goal is to achieve an automatic rotation with the set terms. Important factors to consider is the balance of interest and expertise on TAB and continuity (not too many members rotating off at the same time). TAB member appointment dates and participation will be distributed with the Cancun Agenda. There are some potential candidates who are qualified and interested in joining TAB. Current TAB members with year of appointment:</p> <p>Don Kline, Chair James Cagley, Vice Chair Rashid Ahmed Asit Baxi Jim Beicker, 2012 John Crigler Carol Hayek, 2012 Don Illingworth, 2015 Bill Klorman, 2014 Cary Kopczynski Doug Schlegel Edgar Zuniga, 2012</p> <p>The Committee Annual Reports of all committees should be on their agenda for Cancun, discussed during the fall meeting, and submitted to TAB</p>
<ul style="list-style-type: none"> • Committee Annual Reports 	

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	secretary for distribution to TAB after the fall meeting in Cancun. This report should include all documents the committee is working on, old documents that need revisions, educational items, and possible Technical Session contributions for the next convention.
<p>2 – Chair Appointments Approve list of candidates for:</p> <ul style="list-style-type: none"> • M-10: List of candidates: <ol style="list-style-type: none"> 1) Russ Price 2) 3) 	<p><u>M-10</u> After a debate, the following slate of candidates was proposed:</p> <ol style="list-style-type: none"> 1. Neel Khosa (declined) 2. Marc Khoury (declined) 3. Russ Price
<p>3: PT Manual</p> <ul style="list-style-type: none"> • Review progress • Make/confirm assignments with deadlines • Balloting plan with dates 	<p>Baxi led the discussion on the PT Manual Chapter updates. The following items were discussed:</p> <ul style="list-style-type: none"> • The updated table with chapters, lead author assignments, and status was reviewed; Exhibit 3. • Ballot on Chapters 5 & 9 was initiated in November 2016 and extended several times. Only 5 TAB members returned ballot and 2 outside reviewers. • Going forward, the following was discussed and agreed on the PT Manual balloting: <ul style="list-style-type: none"> ○ A minimum of 3 thorough reviews are essential for this document. ○ For each chapter, 3 Primary TAB Reviewers will be identified that will be responsible for the thorough review of the chapter. Other TAB members and outside reviewers will also be expected to provide a review. ○ The review comments will be compiled, reviewed by TAB, decision made if publishable, subject to compliance with TAB comments. <p>The chapter on Repair, Rehabilitation, and Strengthening will be renamed to “Rehabilitation and Strengthening of PT Structures”. A point was made that it may not be best strategically for the PT industry to have in the flagship document a chapter on repair, including grout repair, implying need for repairs, which could be exploited by competing systems proponents. This chapter will be finalized considering this potential impact.</p>
<p>4: FAQ Ballot</p> <ul style="list-style-type: none"> • Review final version of DC-70 FAQs • TAB Ballot DC-70 FAQs 	<p>The DC-70 FAQs will be balloted after Cancun.</p>

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<p>5: Educational Items</p> <ul style="list-style-type: none"> • Revise and update documents older than 6 years • Revise and update FAQs and TNs older than 4 years • Develop library of selected FAQs with focus on PTI position on all PT applications • Identify research needs for PT • Solicit support from stakeholders for financing, per project • Develop a course for PTI Building Design and compile required webinar modules and course materials • Develop a course for PT SOG Design and compile required webinar modules and course materials 	<p>This item is partially covering the goals from the PTI Strategic Plan. The following was discussed:</p> <ul style="list-style-type: none"> • The need for educational material will be advertised where ever possible; specifically, during committee meetings and during the Chair Luncheon; it will be placed on the respective agenda. • Committees need to review their documents and identify those needing updates or revisions. This will be on their generic agenda for Cancun. • Committees should assign reviews and revisions of documents to TGs of new associate members, giving them a task in their area of expertise, and giving them an opportunity to establish themselves on the committee and possibly advance to voting membership. • Task for committees to accomplish before Cancun: Produce a list of subjects for FAQs and / or TNs that would reflect “PTI position” on different PT issues. • The PM (Professional Member) committee conducted a survey of its members to identify items PTI should address or focus on. The results of this survey are in Exhibit 5. • Webinars will be developed including the following subjects: <ul style="list-style-type: none"> ○ Barrier cables ○ SOG ○ Design examples, etc.
<p>6 – 2018 PTI Convention</p> <ul style="list-style-type: none"> • Technical Sessions • Committee Chair Luncheon 	<p>Although the Technical Sessions consist of high quality presentations they are typically finalized in the last few weeks before the convention.</p> <p>If the session presentations were available a few months before the convention, the Technical Session program would help raise the interest in the convention and attendance.</p> <p>TAB members agreed to try to solicit contributions from outside of PTI membership with the goal of having most presentations lined up by the end of the year.</p> <p>Also, staff will include on the draft agenda for committees an item to discuss possible contributions</p>

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	to the Technical Sessions from the committee members or their associates.
<p>7 – Document Review</p> <p>PTI Ballot TAB-1708-Guide for Performance Evaluation of SOG Foundations - Ballot End September 10, 2017</p> <p>PTI Ballot TAB-1709-Recommendations for Stay Cables - Ballot End September 10, 2017</p>	
<p>8 – New Business</p>	<p>An FAQ drafted by Bob Sward on the effect of teeth marks due to stressing on strand will be finalized and send to TAB review.</p> <p>The PTI handling of special topics was discussed. The former DC-70 committee was established long time ago for this purpose. Over the years, however, although many great discussions took place, only limited results were produced. It was decided that TAB will schedule a “Winter Web Meeting” to specifically address special topics.</p>
<p>Adjourn</p>	

AGENDA / MINUTES EXHIBITS

Exhibit #	Subject